

Eleventh Annual

ARTHUR S. FLEMMING AWARDS PROGRAM

Honoring

OUTSTANDING YOUNG MEN IN THE FEDERAL GOVERNMENT



Sponsored by

**JUNIOR CHAMBER OF COMMERCE
OF WASHINGTON, D. C.**

and

AMERICAN SECURITY AND TRUST COMPANY

WASHINGTON, D. C.

The Junior Chamber of Commerce of Washington, D. C., announces the Eleventh Annual Arthur S. Flemming Awards Program honoring outstanding young men in the Federal Government for 1958.

PURPOSE OF THE ARTHUR S. FLEMMING AWARDS PROGRAM

The purpose of annually honoring outstanding young men in the Federal Government is fourfold: (1) to recognize young men who have performed outstanding and meritorious work for the Federal Government; (2) to attract outstanding young men to the Federal Government; (3) to encourage high standards of performance in the Federal service; and (4) to enhance appreciation of our form of government and the opportunities and responsibilities that it presents.

The United States Civil Service Commission has enthusiastically supported and assisted the Junior Chamber of Commerce in the furtherance of this Program.

ELIGIBILITY OF NOMINEES

Any male civilian, officer or employee of the Executive Branch of the United States Government who will not reach his fortieth birthday before January 1, 1959, is eligible for nomination in the Arthur S. Flemming Awards Program. Employees of the Library of Congress, the General Accounting Office, Office of the Architect of the Capitol, the Government Printing Office, the Administrative Office of the U.S. Courts, and the Botanic Garden are also eligible. Nominees may include officers or employees in either the departmental and field service throughout the world.

Awards will be made for outstanding and meritorious performance during the fiscal year which ended on June 30, 1958.

BASIS OF AWARDS

The following general criteria will be considered in evaluating nominations:

(a) *Specific Accomplishment.* A specific accomplishment, for which the nominee is primarily responsible, resulting in a material improvement in service, a substantial financial savings or significant social or technological progress. One or more nominees may be submitted if such nominees were equally responsible for the accomplishment.

(b) *General Accomplishment.* Outstanding executive, scientific or technical ability or outstanding performance evidenced by the nominee, even though such ability or performance is not necessarily connected with or related to a specific accomplishment or project.

Specific examples and details must support each nomination. Supporting data should be limited to facts, insofar as possible, rather than opinions or conclusions. It is requested that supporting data be limited to three typewritten pages.

DEPARTMENT OR AGENCY ACTION

Each department or agency may submit an unlimited number of nominations. For the purpose of this Program, the Military Departments of the Department of Defense, and the Office of the Secretary of Defense, will be considered as separate departments.

Announcements of this Program will be sent to the heads of each department and agency of the Federal Government. Implementation of this announcement to sub-departments, services, offices and bureaus including field activities is the responsibility of each department or agency.

Nominations must be submitted by and have the approval of the head of the department or agency concerned.

PRESENTATION DATA

The following data must accompany each nomination:

1. Personal data, including:
 - Name
 - Age
 - Title and Grade
 - Organizational Location
 - Residence
 - Marital Status
 - Wife's Name, Names and Ages of Children
 - Education
 - Degrees
2. Justification of the nomination.
3. Comments on any significant extra-curricular activities or organizations in which the nominee has participated. This may include participation in professional societies, social welfare activities, church activities, etc.
4. Five copies of a recent photograph of the nominee.

Nominations should be sent to The Arthur S. Flemming Awards Commission, 1616 K Street, N.W., Washington 6, D. C. *Nominations must be received by the Commission not later than December 1, 1958.*

GENERAL INFORMATION

Ten separate awards will be made. Five of these awards will be made to outstanding young men in scientific or technical fields, and five to outstanding young men in administrative and executive fields.

Winners of the awards will be chosen by a panel of distinguished judges. Each award winner will receive a suitably engraved plaque.

Awards will be presented at the Arthur S. Flemming Awards Luncheon in Washington, D. C., on February 19, 1959.

THE ARTHUR S. FLEMMING AWARDS COMMISSION
OF
THE JUNIOR CHAMBER OF COMMERCE OF WASHINGTON, D. C.

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